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| --- | --- | --- | --- |
| **WAHT Meeting 5 - Agenda** | | | |
| Meeting Date: | Mon 3 Jul 14 | Time: | 2100 UK BST/0800NZ |
| Chairman: Dick Forsythe | | | |
| Held at | | Online - Skype (video and audio) | |
| File reference: | | WAHT/Trust/10-Meetings | |

#### Distribution and Attendee List

(P indicates that the member was present; T indicates present via teleconference; A indicates absent; AT indicates in attendance; L indicates limited attendance; D indicates distribution only)

|  |  |  |  |
| --- | --- | --- | --- |
|  | Dick Forsythe |  | Richard Ashton |
|  | Gene DeMarco |  | Anthony Demby |
|  | Michael Drayton |  | Phillip Clegg |
|  | Jonathan Martin |  | Russell Savory |
|  | Ben Forsythe |  | Steve Parker |

#### Item 1. Introduction

**Item 2. Meeting 4 RoD (to be issued)**

**Item 3. Review of Open Actions**

**Item 4. Statement of Accounts**

**Item 5. Events**

5a Stow Maries Armed Forces Day

5b BEF Deployment

5c Stow Maries Fly In

5d Goodwood Revival

**Item 5. Funding**

5a In work - Breitling Raffle, Bonhams Auction, SM local opportunities

5b Prospects - SoS DCMS, Paul Beaver

5b Failed - Heritage Lottery (requires joint (WAHT/SM) strategy/submission) Cyma Petroleum

**Item 6. SLAs**

6a TVAL

6b SMGWA (Hangar, Russell, Volunteers, Joint Vision)

**Item 7. Insurance**

7a TVAL Insurance Cover Updated (Link to SLA)

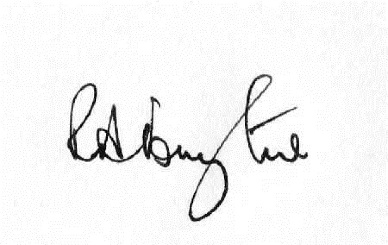
**Item 8. Documentary**

#### Item 10. Management Structure and Responsibilities

#### Item 12. Any Other Business

#### Item 13. Next Meeting.

Date of next meeting



DICK FORSYTHE

Chief Trustee

**Annex A - Meeting 4, Open Actions**

| Serial | Item | Remark | Action by |
| --- | --- | --- | --- |
| 2/1 | Change to Banking Mandate - 2 signatures out of 3 signatories (DF, MD, JM) | Awaiting Docs from Barclays  (appear to have been lost and need to be resubmitted) | DF |
| 3/1 | Bonham’s agreement to WAHT lots Breitling package and Gift aircraft at Revival auction | Bonhams terms now known:   * Reserve is £350K - cost of manufacture and delivery to UK * No reserve on Watch/Jacket - Breitling recommend Raffle? AD researching Raffle formats | MD  AD |
| 3/2 | Responsibility for Breitling liaison and advertising package | Marketing avail 5 Jul | BF |
| 3/3 | HLF “Our Heritage” Project Enquiry | DF to submit full application when agreed - Rejected, Complete | DF |
| 3/4 | Paul Beaver generated fundraising opportunities | DF to Lead - still yet to meet | DF |
| 3/4 | WAHT Insurance requirements inc Trustee indemnity | The SLA with TVAL with a copy of their update Insurance Doc will allow this to progress. Hangar Keepers and Trustee Indemnity likely to be the only reqts as WHAT will sub-contract the aircraft operation and maintenance to TVAL | DF |
| 3/6 | SMGWA cooperation | Formal Notification of Russell’s appointment as Site Manager received. Temp Hangar ready in Aug 14. Volunteers issue ot be backbriefed to SM Trustees on 1 Jul? - WAHT/SM SLA/Mgt Agreement needed pdq | All |
| 3/6 | External Line to Take - Delay in arrival at Stow Maries due to hangar delay exclusively | Javier still willing to provide Tabloid and ? this year if funding available but decision required be end Jul | All |
| 3/7 | Provisional agreement to £500 fee for ~4 min documentary on WW1 aviation Aug 14 - Jul 15 subject to proposal | Proposal awaited - source material proving difficult to locate | DF |
| 3/8 | Business Plan/Budget, Management Structure and Responsibilities and WAHT Operating Policies to be adopted | Agreed | All |
| 3/9 | Post meeting - Contracts with Flight Restorers, TVAL, Duxford to be agreed | SLAs in progress | JM |