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| **WAHT Meeting 5 - Record of Decisions** |
| Meeting Date: | Mon 3 Jul 14 | Time: | 2100 UK BST/0800NZ |
| Chairman: Dick Forsythe |
| Held at | Online - Skype (video and audio) |
| File reference: | WAHT/Trust/10-Meetings |

#### Distribution and Attendee List

 (P indicates that the member was present; T indicates present via teleconference; A indicates absent; AT indicates in attendance; L indicates limited attendance; D indicates distribution only)

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| --- | --- | --- | --- |
| T | Dick Forsythe | A | Richard Ashton |
| A | Gene DeMarco | T | Anthony Demby |
| T | Michael Drayton | T | Phillip Clegg |
| T | Jonathan Martin |  |  |
| T | Ben Forsythe |  |  |

#### Item 1. Introduction

Dick Forsythe described the key issues which need resolution (ideally by end Jul 14) as the SLA with TVAL and an agreement with Stow Maries Trustees to cover the aircrafts’ residence at SM, fee-earning, and a combined fund-raising strategy.

**Item 2. Meeting 4 RoD**

Agreed

**Item 3. Review of Open Actions**

See Annex A.

**Item 4. Statement of Accounts**

No change

**Item 5. Events**

Decision against Agenda Item 5a: Stow Maries Armed Forces Day was a great success and good indicator for the benefits of close cooperation WAHT/SMGWA. NFA

Decision against Agenda Item 5b: BEF Deployment (11th-14th Aug)

Outline Programme to be drafted by **Dick Forsythe** who will follow it up >14th Jul.

Timeline: Needs to be agreed and funded by 28 Jul 14

Decision against Agenda Item 5c: Stow Maries Fly In 6-7th September will be a test case for the new SLA with SM and a potential WAHT income generator.

Timeline: SLA required by mid-Aug

Decision against Agenda Item 5d: Goodwood Revival 11th-14th Sep. WAHT Trustee attendance, Annex B.

**Item 5. Funding**

Decisions against Agenda Item 5a1: In work funding - Bonhams Auction. BE2e A2767 cost £350K to build and deliver in UK which may not represent its commercial value. Insurance case for flying passengers as a prize needs to be revisited.

**Michael Drayton** was to establish with Bonhams whether £350K was a realistic reserve (the value of the TVAL aircraft in the RAF Museum - RE8 and Albatros - was similar and provides a precedent).

**Jonathan Martin (Richard Ashton)** were to revisit Simon Howell’s advice to see if there were ways of authorising such flights in an appropriate manner and reasonable cost/risk.

Timeline: 14 Jul 14

Decision against Agenda Item 5a2: In work funding - Breitling were not keen for their Watches to be auctioned at the Revival without a reserve: Watches and marketing available 10 Jul

**Michael Drayton** was to establish under what conditions Bonhams would accept a reserve.

**Michael Drayton** was to establish whether there are Raffles at Goodwood and whether WAHT could hold one there.

**Anthony Demby** was to establish the Charity Commission rules for Raffles and research other formats (online?).

**Ben Forsythe** to collect and sign for the watches and jackets (resolving sizing?)

Timeline: 14 Jul 14.

Decision against Agenda Item 5a3: Local opportunities for funding near Stow Maries are progressing. Funding is required urgently to cover TVAL/Flying Restorers work to date, the BEF Deployment and to get the Sopwith Tabloid from USA.

**Dick Forsythe** to progress both opportunities asp.

Timeline: By 21 Jul 14

Decision against Agenda Item 5b1: Prospects SoS DCMS, Paul Beaver. No progress as yet.

**Dick Forsythe** to progress.

Timeline: by 21 Jul 14

Decision against Agenda Item 5b2: Heritage Lottery Project Enquiry - **failed** (requires joint (WAHT/SM) strategy/submission) Cyma Petroleum - **failed**. **NFA**

**Item 6. SLAs**

Decision against Agenda Item 6a: WAHT/TVAL SLA most urgent and linked to TVAL insurance parameters.

**Philip Clegg, Anthony Demby and Jonathan Martin** offered to sort out the SLA draft at a meeting at Jonathan’s office next week (w/b 7th Jul) - see 7a.

Timeline: Draft required asp but no later than 27 Jul

Decision against Agenda Item 6b: It was agreed unanimously as the SM Temporary Hangar build was in progress, Russell’s appointment as Site Manager at Stow Maries had been confirmed, and as there was pressure to vacate Shuttleworth, that the aircraft should be moved to Stow Maries in August subject to due diligence and a suitable SLA. This was agreed despite the SM Trustees failure to resolve the membership which was WAHT’s 3 condition for moving to SM. WAHT remains fully supportive of the Volunteers aspirations for SMGWA to become a membership charity and recognises that this will be an obstacle to joint funding until resolved.

**Dick Forsythe** to liaise with **George Kieffer** (now our link to the SM Trustees) to gain access to the SM documentation for due diligence and draft an SLA as the start of the collaborative process - to be circulated within WAHT first.

**Item 7. Insurance**

Decision against Agenda Item 7a: TVAL Insurance Cover Updated . In my discussions with Gene DeMarco it was identified that the TVAL Insurance cover had been upgraded to cover TVAL aircraft operations in Europe. Simon Howell’s points have been passed to the TVAL broker and a further revision to the TVAL cover is in work. TVAL do not insure for all risks - a hold harmless statement will need to be included in the SLA and other areas where the TVAL cover is not equal to UK minima. It is hoped that this will only need to be Hangar Keepers and Trustee Indemnity

**Dick Forsythe** to chase up the latest TVAL Insurance document. (Done)

**Jonathan Martin** to establish the costs of the WAHT’s insurance liabilities.

Timeline: 21 Jul 14

**Item 8. Documentary** See Open Action 3/7

#### Item 10. Management Structure and Responsibilities Posted. Please contact Steve Parker stevep@azorius.com to resolve access to the Trustee element of the website where these documents are stored)

#### Item 12. Any Other Business

MD advised that the prospects for involvement with the Caravan Club at Charlbury (dates?) and the Chalke Valley History Festival (dates?) with funding provided was looking very good

#### Item 13. Next Meeting.

Date of next meeting Wed 23 Jul at 2000 Skype



DICK FORSYTHE

Chief Trustee

**Annex A - Meeting 4, Open Actions**

| Serial | Item | Remark | Action by |
| --- | --- | --- | --- |
| 2/1 | Change to Banking Mandate - 2 signatures out of 3 signatories (DF, MD, JM) | Docs location unknown - forms circulated for resubmission. | MD, JM |
| 3/4 | Paul Beaver generated fundraising opportunities | DF to Lead - still yet to meet | DF |
| 3/7 | Provisional agreement to £500 fee for ~4 min documentary on WW1 aviation Aug 14 - Jul 15 subject to proposal | Proposal awaited - source material proving difficult to locate. MD to prompt BD | MD |

Annex B - Goodwood Attendance Plan

